

I. Accessing and Completing the Online Applications

Submission of the Part 2 Application through the online Part 2 Application Form is **due by 12 PM (noon, Eastern Prevailing Time) on January 11, 2023**. The online Part 2 Application Form becomes available on December 19, 2022.

A. Logging In to Your Account

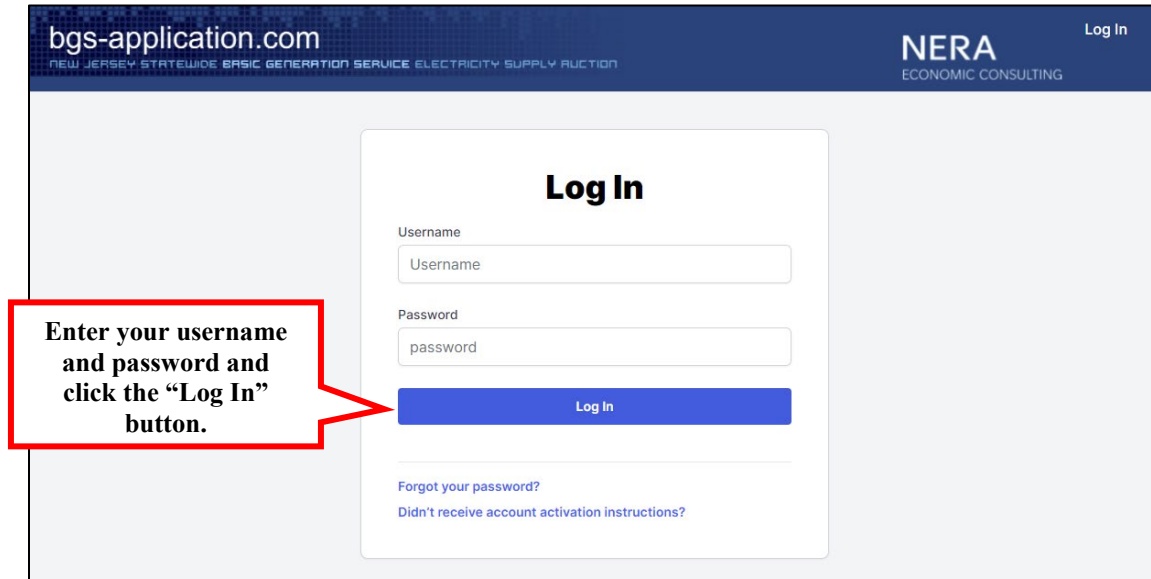
To access the online Part 2 Application Form, please follow these instructions:

1. Go to <https://www.bgs-application.com> OR go to <https://www.bgs-auction.com/> and click on the link to the application website available in the navigation menu or on the right-hand side of the BGS website.

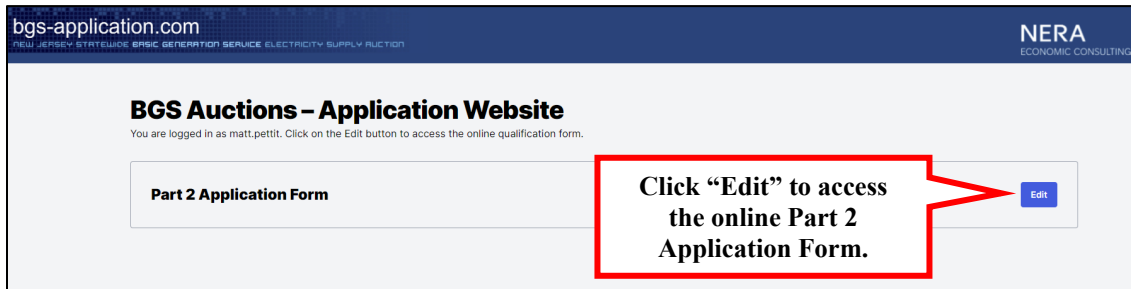
The screenshot shows the homepage of [bgs-auction.com](https://www.bgs-auction.com). The navigation menu includes links for home, auction, bidder info, calendar, data room, faqs, news, contact us, and application. The application link is highlighted in orange. Below the navigation menu, there are logos for PSEG, Jersey Central Power & Light, Atlantic City Electric, and Orange & Rockland. The main content area features a section titled "BGS Auction" with text about the 2023 BGS-CIEP and BGS-RSCP Auctions. A callout box points to the "application" link in the navigation menu, stating: "Go to the BGS auction website and click the 'application' link." Another callout box points to a button that says "Click here for the Online Application at BGS-Application.com", stating: "Alternatively, click 'Click here for the Online Application at BGS-Application.com'".

**2023 BGS Auctions
Online Part 2 Application Form Instructions**

2. Enter your username and password to log in.



3. The online Part 2 Application Form is available via the "Edit" button on the application website.



II. Submitting Information for the Part 2 Application

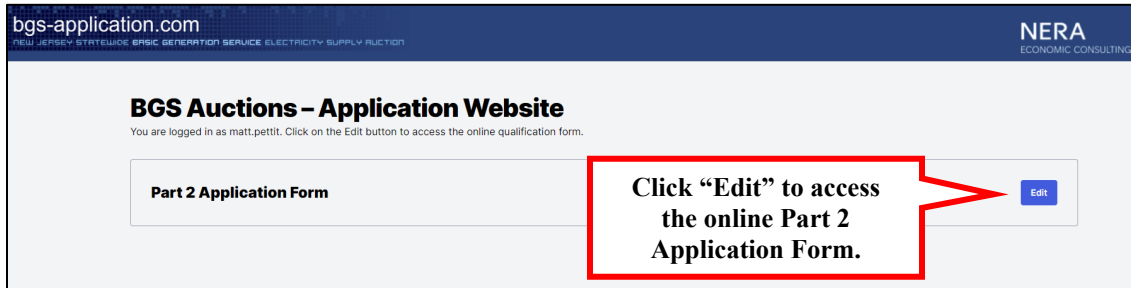
Materials required for your Part 2 Application must be submitted through the online Part 2 Application Form or via electronic means according to the instructions found in your Notification of Qualification as well as instructions included as part of each Insert. You must complete all applicable Inserts and provide additional verification on the identity of the signatory when required. Inserts are separate forms in Microsoft Word format posted to the “[application process](#)” page under the “bidder info” tab of the BGS Auction website. The Inserts are grouped depending on the Auction or Auctions in which you are participating. Each Insert provides instructions on whether the Insert must be submitted by email to the BGS Auction Manager at BGS-Auction@nera.com, or may be uploaded to the online Part 2 Application Form, or may be submitted by either method. The amount and the type of Pre-Auction Security required to support your indicative offer at the maximum starting price were provided with your Notification of Qualification.

On the following pages are a series of steps to explain how to navigate and complete the online Part 2 Application Form. These steps include:

- A. Entering information into the online Part 2 Application Form;
- B. Downloading the Inserts;
- C. Saving entries;
- D. Submitting the online Part 2 Application Form; and
- E. Logging out.

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Online Part 2 Application Form Instructions

A. Enter Information into the Online Part 2 Application Form. Access the online Part 2 Application Form and navigate through the form to complete each section. Depending on your response to certain questions, additional fields may populate. Use the links in the **Quick Links Box** on bottom right-hand side of the screen to move directly to the top or bottom of the online Part 2 Application Form.



The screenshot shows the '1. Auction Participation' section of the application form. It contains several input fields with pre-populated text:

- Name of Applicant:** Company A
- Authorized Representative:** John
- Last Name of Authorized Representative:** Smith
- Telephone No.:** 555-555-5555

Two red callout boxes provide additional information:

- A callout pointing to the 'Name of Applicant' field contains the text: 'Note: Some fields are pre-populated based on your responses in the online Part 1 Form.'
- A callout pointing to the 'Authorized Representative' field contains the text: 'Note: Pre-populated fields that are grayed-out cannot be edited.'

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Third Item: Pre-Auction Letter of Credit

Each BGS-RSCP Bidder must provide a Pre-Auction Letter of Credit in an amount of \$500,000 per tranche of the indicative offer at the Maximum Starting Price (you provided your indicative offer under the First Item above).

Please be advised that the Final Pre-Auction Letter of Credit for BGS-acceptable modifications listed, is the only version that you can be as
The BGS-RSCP Bidder's bank must send the Pre-Auction Letter of Cre
electronic means, only to the BGS Auction Manager at BGS-Auction@

Note: In some instances, calculations will automatically be performed based on your answers in previous fields.

Based on the amount of the indicative offer at the Maximum Starting Price that you provided under the First Item above, the required amount of your Pre-Auction Letter of Credit is \$10,000,000.

Please indicate below the auction or auctions for which you are submitting this Part 2 Application:

BGS-RSCP Auction

BGS-CIEP Auction

Note: Additional required fields may populate depending on your response to this question.

PLEASE FILL IN SECTION "2. Requirements for BGS-RSCP Bidders" AND SECTION "3. Requirements for BGS-CIEP Bidders".

2. Requirement for BGS-RSCP Bidders

First Item: Indicative Offer

In the BGS-RSCP Auction, a product is the BGS-RSCP load for one (1) EDC for a supply period of three (3) years. The statewide Maximum Starting Price and the statewide Minimum Starting Price for the BGS-RSCP Auction are provided in the table below.

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B. Download the Inserts. As you navigate through the online Part 2 Application Form, some sections will require you to complete and submit Inserts, such as the *RSCP CERTIFICATIONS (C) INSERT (#P2-1)*. If this particular Insert is completed with a digital signature, you may upload it to the online Part 2 Application Form with an accompanying document or information verifying the identity of the signatory. If this particular Insert is completed with a scanned or an electronic signature, the Insert must be emailed to the BGS Auction Manager at BGS-Auction@NERA.com by the Authorized Representative or with the Authorized Representative on copy.

bgs-auction.com
NEW JERSEY STATEWIDE BASIC GENERATION SERVICE ELECTRICITY SUPPLY AUCTION

Search: **Go**

home ▾ auction ▾ **bidder info ▾** calendar ▾ data room ▾ faqs ▾ news ▾ contact us ▾ application

application process
webcast materials
auction rules
contract and credit

Application

Part 1 and Part 2 applications submitted via **online** forms.
Additional information is posted below as it becomes available.

The online BGS Application website is:
www.BGS-Application.com

You may use the following links to access the online application forms:

- Request login credentials [here](#).
- Use the login credentials to access the online application forms [here](#) once they become available.

Part 2 Inserts (December 19, 2022) (3)
Part 1 Inserts (November 29, 2022) (4)
Part 1 Application Materials (November 28, 2022) (4)
Application Requirements (November 11, 2022) (2)
Final Pre-Auction Credit Documents for BGS-CIEP Bidders (November 02, 2022) (2)
Final Pre-Auction Credit Documents for BGS-RSCP Bidders (November 02, 2022) (4)
Final Post-Auction Letter of Credit (November 02, 2022) (2)
Application Requirements (October 6, 2022) (2)

Part 2 Inserts (December 19, 2022)

- Bidders for BOTH Auctions - Inserts #P2-1 to #P2-4 (December 19, 2022)
- Bidders for RSCP ONLY - Inserts #P2-1 to #P2-2 (December 19, 2022)
- Bidders for CIEP ONLY - Inserts #P2-3 to #P2-4 (December 19, 2022)

Click here for the Online Application at BGS-Application.com

What's New

Download the zip file that corresponds to your Auction participation

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THE AUTHORIZED REPRESENTATIVE MAKES THESE CERTIFICATIONS BY COMPLETING THE RSCP CERTIFICATIONS (C) INSERT. The RSCP Certifications (C) Insert is also labelled INSERT #P2-1. IF YOU CANNOT MAKE ONE (1) OR MORE OF THESE CERTIFICATIONS, PLEASE DISCLOSE THE NECESSARY INFORMATION TO EXPLAIN WHY YOU CANNOT MAKE THESE CERTIFICATIONS IF REQUESTED TO DO SO.

RSCP Certifications (C) Insert (#P2-1)

No file uploaded

Upload

Note: This number corresponds to the number in the Insert file name

No file uploaded

Upload

2023 BGS Auctions Online Part 2 Application Form Instructions

C. **Save As You Go.** You can save your work and continue working by clicking on the “Save and Continue” link in the **Quick Links Box**. A confirmation message will appear at the top of the form confirming that the save was successful. **Do not refresh the page or close your browser** until you see the confirmation message.

The screenshot shows the 'PART 2 APPLICATION FORM' on the 'bgs-application.com' website. At the top, a blue notification bar displays the message: 'Your form has been saved successfully.' The main content area includes the title 'PART 2 APPLICATION FORM' and the date 'PART 2 APPLICATION DATE: JANUARY 11, 2023'. Below this, there is detailed text explaining the application process and providing links to auction rules and supplier master agreements. On the right side, a 'Useful Part 1 Documents' section lists several links, including 'Part 2 Application and Login Instructions', 'Digital Signature Instructions', 'Part 2 Application Review Process', and 'Part 2 Application Glossary'. At the bottom right, a green 'Save and Continue' button is highlighted with a red box, and a 'Log Out' button is visible below it. A red arrow points from the 'Save and Continue' button to the top notification bar.

You can also use the “Save” button at the bottom of the form to save your entries and return to complete the online Part 2 Application Form at a later time.

This close-up shows the bottom of the form with three buttons: 'Click to Print This Form', 'Save', and 'Submit'. The 'Save' button is circled in red. A red callout box with a pointer to the 'Save' button contains the text: 'Note: you can print the form at any time.'

The screenshot shows the 'BGS Auctions – Application Website' interface. At the top, a blue notification bar displays the message: 'Your Part 2 Application Form was successfully saved. You may return to this form later and it will restore the current values. To continue editing the form, click on the Edit button below.' The main content area features the title 'BGS Auctions – Application Website' and a message: 'You are logged in as matt.petit. Click on the Edit button to access the online qualification form.' Below this, there is a card for the 'Part 2 Application Form' with a blue 'Edit' button.

D. Submit the online Part 2 Application Form. You may review your entries by printing the form. Once ready to submit the online Part 2 Application Form, click the “Submit” button to transmit the information to the BGS Auction Manager. You will be asked to confirm your submission and then you will see a confirmation that your form has been successfully submitted. **Do not refresh the page or close your browser** until you see the confirmation screen. Your account will be locked while the BGS Auction Manager reviews your Part 2 Application. During this time, you will not be able to review or make changes to your submission. Your account will remain locked until you receive a notice from the BGS Auction Manager regarding your submission.

The image shows a sequence of three screenshots from the BGS Auction Manager interface, illustrating the submission process. Each screenshot is annotated with a red callout box containing a numbered instruction.

1. Click the “Submit” button to submit the online Part 2 Application Form. The first screenshot shows a navigation bar with a blue link "Click to Print This Form", a green "Save" button, and a blue "Submit" button.

2. Click the “Confirm” button to confirm your submission. The second screenshot is a confirmation dialog box with the text: "By clicking 'Submit' your form will be submitted for review by the Auction Manager. Your account will be locked during this review. Are you sure you want to submit?" At the bottom are "Cancel" and "Confirm" buttons.

3. You will see a confirmation message on your screen. The third screenshot shows the "Part 2 Application Form - Submission Confirmation" page. The header includes "bgs-application.com" and "NEW JERSEY STATEWIDE BASIC GENERATION SERVICE ELECTRICITY SUPPLY AUCTION". The main content area contains the message: "Your Part 2 Application Form was successfully submitted. Your account will be locked while the Auction Manager reviews your submission. An acknowledgement of your submission was sent by email to the Authorized Representative." and a link to log out.

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E. Log Out. You may log out of the online Part 2 Application Form at any point by clicking the “Log Out” button provided in the **Quick Links Box**. When you select the “Log Out” button, a pop-up message will appear reminding you to save your form before logging out (if you have not already done so).

If you select “Confirm,” you will be fully logged out.

The screenshot shows the 'PART 2 APPLICATION FORM' interface for the application date of January 11, 2023. A white warning pop-up is centered on the screen, containing the following text: 'Warning: You are logging out of the form. Any changes that have been made since your last save will be lost. Click Cancel to remain logged in so that you may save your edits to the online proposal form. Click Confirm to log out.' Below the text are two buttons: 'Cancel' and 'Confirm'. A red arrow points from the 'Log Out' button in the bottom right corner of the page to the 'Confirm' button in the pop-up. The 'Log Out' button is highlighted with a red rectangular box. The page also includes a 'Save and Continue' button and a 'Quick Links Box' with various document links.