

## F. BACKUP BIDDING

*The disclaimer provided as Section A of this January Bidder Information Packet applies to all sections, including this section. Bidders bear full responsibility for reviewing all governing documents and for complying with any additional instructions from the Auction Manager during the Auction Process.*

If bidders encounter difficulties submitting bids through the Auction Software, bidders may submit backup bids by phone. During the course of the Auctions, the Auction Manager Team will record all phone calls to and from bidders for record keeping purposes. Prior to the start of the Auctions, the Authorized Representative will consent to calls being recorded. At the beginning of every call, the Auction Manager Team will endeavor to remind the bidder that the call is being recorded.

This section provides the steps needed to submit a backup bid by phone.

### ***Step 1. Have the Confidential Information Packet on Hand***

The Authorized Representative named in the Part 1 Application and any Nominees (the “Bidder Team”) will receive on January 30, 2018 a Confidential Information Packet for participation in the Auctions. This Confidential Information Packet includes a login credentials page with a Login ID, initial password, and code keys. Section C discusses this Confidential Information Packet in more detail. Have at hand the login credentials page as a bidder placing a backup bid is asked for the bidder’s Login ID and a code key.

### ***Step 2. Phone the Helpline***

If a bidder is experiencing technical difficulty in submitting your bid, the bidder should phone the helpline (973 297-0880) to reach a Technical Assistant at the first opportunity to allow for sufficient time to place a backup bid. A backup bid is valid only when entered and verified by a Technical Assistant during the bidding phase and processed by the Auction Software. A bidder is responsible for ensuring that the backup bid is submitted with sufficient time.

The rules on extensions as specified under “Pauses in the Auction” in the Auction Rules (provided as Section IX.C.9 of the BGS-RSCP Auction Rules or Section VIII.C.9 of the BGS-CIEP Auction Rules) apply to all bids including backup bids. If a bidder has extensions left, has not submitted a bid, and the Auction Manager Team is not able to enter the bid during the bidding phase, an extension will be triggered on behalf of the bidder. The Technical Assistant continues the bid entry process during the extension.

***Step 3. Provide Authentication Information***

Before processing a backup bid, a Technical Assistant asks the bidder for specific information that allows the Technical Assistant to authenticate the identity of the bidder. The technical assistant will ask for the bidder's company name, Login ID, and an unused code key. This information is provided on the login credentials page of the Confidential Information Packet.

***Step 4. Submission and Confirmation of Backup Bid***

Once the bidder has been authenticated, the Technical Assistant asks for all information necessary to completely specify the bid and to place the bid through the Auction Software on the bidder's behalf. This information always includes the number of tranches bid on each EDC<sup>1</sup> at the going prices for the round and may include additional information, such as exit prices and switching priorities. If there are any errors or inconsistencies in the information provided, the Technical Assistant will not be able to place the bid. It is entirely the responsibility of the bidder to provide a bid consistent with the Auction Rules.

The Technical Assistant provides a verbal confirmation of the backup bid. A bidder may request a printed confirmation. Such confirmation consists of a printout of the *Bid Received* page as shown below.

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<sup>1</sup> The EDCs are Public Service Electric and Gas Company ("PSE&G"), Jersey Central Power & Light Company ("JCP&L"), Atlantic City Electric Company ("ACE"), and Rockland Electric Company ("RECO").

**Figure 1. Illustration of a Confirmation (RSCP version)**

Bid received for Bidder A before bidding closed for round 1. Bid processed at 12/11/2017 20:11:51 EST.					
	PSE&G	JCP&L	ACE	RECO	Total
Current Bid	8	5	2	--	15
at Going Price	17.000	17.000	17.000	17.000	
Switches In (+) and Out (-)	--	--	--	--	
Switch Priority	--	--	--	--	
Tranches Retained from Denied Switches	--	--	--	--	--
at Price	--	--	--	--	
Current Tranches Withdrawn	--	--	--	--	
at Exit Price	--	--	--	--	
Tranches Retained from Withdrawals	--	--	--	--	
at Exit Price	--	--	--	--	